

REQUEST FOR PERMISSION TO REUSE PREVIOUSLY PUBLISHED MATERIAL

TO: Rights & Permissions Department

Publisher: _____

Address: _____

E-mail: _____

FAX: _____

Date: _____

Requestor's Contact Information

First name: _____

Family name: _____

E-mail: _____

Address: _____

Phone: _____

FAX: _____

Date: _____

We seek permission to reuse material previously published in one of your publications. We intend to include the material in a new manuscript being submitted for publication to another publisher. We request nonexclusive world rights in all media and editions for the following material:

Full title of journal or book: _____

ISSN or ISBN: _____

Names of author(s): _____

Full title of article or chapter: _____

Volume: _____ Issue: _____ Year: _____ Page range: _____ Article ID: _____

Figure number(s) (if applicable): _____ Table number(s) (if applicable): _____

Description of material to be reused: _____

If you grant permission for reuse, the publication in which the material will be reused is shown below:

Title of proceedings: _____

Publisher: _____

Expected publication date: _____ Media (select all applicable)
Print CD Online

Names of authors: _____

Full title of article (or chapter): _____

Would you please reply to me, with your answer and any special instructions, at the e-mail address shown above?

Sincerely _____ (requestor's name)

REPLY FROM ORIGINAL PUBLISHER: The above request is hereby approved on the conditions specified below, and on the understanding that full credit (including author, publication, publisher, copyright year, etc.) will be given to the source.

Approved by (print name): _____

Approved by (signature): _____

Date of approval: _____

Conditions and required credit line: _____

